



NACOGDOCHES COUNTY

PRO RODEO

& STEER SHOW

MARCH 23-25, 2017

It's time to start preparing for the 2017 Nacogdoches Pro Rodeo & Steer Show! Each year thousands of people come from far and wide to be part of the Pro Rodeo action. Each year we strive to provide the crowd with new and interesting vendors to add to the excitement of the events in the arena. We would love to have your business as one of our many exciting exhibitors!

Enclosed you will find information for this year's vendors. For your convenience we have included an Exhibitor Booth Reservation Contract with booth sizes and prices, a map of the booth locations in proximity to the Main Arena, and our Rules & Information page.

Booths are all on a first come, first serve basis with the first right of refusal going to the previous year's exhibitors. On the Reservation Contract you will find a place for your first, second, and third choice for location. The price listed for exhibitor booth rental includes all three action packed nights of the Nacogdoches Pro Rodeo & Steer Show!

Booth spaces are limited, so please don't delay in reserving your place! You are welcome to come and tour the Nacogdoches County Expo & Civic Center Monday thru Friday from 8:00 a.m. to 5:00 p.m. If you would like more information please contact our office at 936-564-0849.

See Y'all at the Rodeo!

Anita Scott, Executive Director
Nacogdoches County Expo & Civic Center
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NACOGDOCHES PRO RODEO & STEER SHOW MARCH 23-25, 2017

2017 VENDOR RULES & INFORMATION

The Nacogdoches County Expo & Civic Center would like to welcome you as a vendor to the 2017 Nacogdoches Pro Rodeo & Steer Show. We are proud to host the PRCA/WPRCA in our facility again this year.

Each year the Nacogdoches Pro Rodeo brings in thousands of people to this award winning event. In order to ensure a safe and enjoyable experience for our vendors and attendees alike, we have provided you with a list of our Vendor Rules & Information. If you have any questions concerning your vendor booth please contact Karen Klein in our office at 936-564-0849.

- 1) All vendor space is provided on a first come, first serve basis with first right of refusal to the previous year's exhibitors.
- 2) Vendors must check in at the main office **before** setting up, at which time you will be given your vendor packet containing your Vendor Passes and information (unless otherwise arranged).
- 3) Move in time is between 8:00 a.m. - 7:00 p.m. Wednesday, March 22 and 8:00 a.m. - 5:00 p.m. Thursday, March 23. Management reserves the right to reassign any booth not occupied after 12:00 p.m. on Wednesday, March 22.
- 4) *Vendor spaces must be staffed by the vendor during rodeo hours of operation.* Noncompliance will result forfeiture of participation in future events. Vendor strolling or passing out of materials/pamphlets is strictly prohibited.
- 5) Vendors must provide their own tables, chairs, and product displays. (These items will not be provided by the Expo/Civic Center).
- 6) No vendor may sublet their vendor space without prior permission from management.
- 7) Vendors are responsible for providing all tools and personnel required to unload, move, and stock their inventory and displays.
- 8) Vendors will have access to the Main Arena no earlier than 5:30 p.m. on Friday, March 24 and Saturday, March 25.
- 9) One (1) 110v electrical plug is provided for each vendor space. Each vendor must furnish their own electrical cords. (Expo/Civic Center does NOT supply electrical cords).
- 10) Vendors selling merchandise are solely responsible for the application and collection of all city or state sales tax.
- 11) Any action by any vendor resulting in harm to another vendors business will not be tolerated, and offenders will be removed immediately and forfeit the ability to participate in future events.
- 12) Vendors are responsible for keeping their vendor space tidy and removing all trash during and after the event.
- 13) Nacogdoches County operates all concessions food sales. No other concessions food will be permitted without prior management consent.
- 14) Absolutely NO alcoholic beverages will be allowed in the Vendor areas.
- 15) Vendors may begin dismantling booths after 9:00 p.m. on Saturday, March 25. All vendor exhibits and equipment must be removed from the arena on Monday, March 27.

The Nacogdoches County Expo & Civic Center will provide over-night security as well as security cameras surrounding the vendor areas. Nacogdoches County, including its Officers, Directors, Servants, and/or Employees herein called "County" and the owner and/or Exhibitor, including legal representatives, herein called "Exhibitor" agree that the County shall in no case be responsible for any loss, damage, or injury to the person, animals, or property of the Exhibitor, or Exhibitors Agents, Volunteers, Servants, Family, and/or employees regardless of how such a loss, damage, or injury is occasioned and by whom. County shall not be liable to Exhibitor lost profit or other financial loss to Exhibitor of any type or description including any special, indirect, incidental, or consequential damages (including but not limited to detrimental reliance damages) which may be caused directly or indirectly by the enforcement of County rules. County and Exhibitor agree that Exhibitor shall protect, indemnify and hold harmless the County from any and all claims, suits and/or judgements (including costs incurred in defending any such claims, suits, or judgements) brought by anyone as a result of any loss, damage, or injury to any person, animal, or property occasioned by and/or as a result of inaction of Exhibitor, either solely or in conjunction with County or anyone else.



NACOGDOCHES COUNTY
EXPOSITION & CIVIC CENTER

2017 NACOGDOCHES PRO RODEO & STEER SHOW
EXHIBITOR BOOTH RESERVATION CONTRACT
MARCH 23-25, 2017

I hereby contact for exhibit space during the 2017 Nacogdoches Pro Rodeo & Steer Show. I agree to pay any and all balance due for my exhibitor space by March 15, 2017. I understand that failure to render payment by March 15, 2017 may result in the forfeiture of booth reservation. All monies paid for exhibitor booth deposits/rental are non-refundable.

Exhibitor booth spaces are contracted on a first come first serve basis. Exhibitor booth rental is for three days (March 23-25, 2017) and booths are required to be occupied during rodeo hours. Management reserves the right to assign/reassign any booth space deemed necessary by management.

Booth Availability (See attached diagram):

- | | |
|------------------------------------------------|-----------------------------------------------|
| Booth #1 - Main Entrance (9x15) \$500 | Booth #18 - South Arena (10x10) \$300 |
| Booth # 2 - Main Entrance (5x14) \$200 | Booth #19 - #28 - South Bleachers (8x12) \$75 |
| Booth #3 - North Side Bleachers (14x12) \$300 | Booth #29 - #44 - South Bleachers (8x12) \$50 |
| Booth #4 - #9 - North Bleachers (8x12) \$150 | Booth #45 - South Side Open Area (15x15) \$75 |
| Booth #10 - #17 - North Bleachers (8x12) \$100 | |

1st Choice # _____ 2nd Choice # _____ 3rd Choice # _____

Company Name: _____ Phone Number: _____

Mailing Address: _____ Email: _____

Contact Person: _____ Signature: _____

Description of booth exhibit: _____

Please Check One: Enclosed is our \$25 Deposit Enclosed is our full payment

Booth Total: _____ Deposit Paid: _____ Date Paid: _____ Cash/Check: _____

Remaining: _____ Balance Paid: _____ Date Paid: _____ Cash/Check: _____

Nacogdoches County, including it's Officers, Directors, Servants, and/or Employees herein called "County" and the owner and/or Exhibitor, including legal representatives, herein called "Exhibitor" agree that the County shall in no case be responsible for any loss, damage, or injury to the person, animals, or property of the Exhibitor, Exhibitors Agents, Volunteers, Servants, Family, and/or employees regardless of how such a loss, damage, or injury is occasioned and by whom. County shall not be liable to Exhibitor lost profit or other financial loss to Exhibitor of any type or description including any special, indirect, incidental, or consequential damages (including but not limited to detrimental reliance damages) which may be caused directly or indirectly by the enforcement of County rules. County and Exhibitor agree that Exhibitor shall protect, indemnify and hold harmless the County from any and all claims, suits and/or judgements (including costs incurred in defending any such claims, suits, or judgements) brought by anyone as a result of any loss, damage, or injury to any person, animal, or property occasioned by and/or as a result of inaction of Exhibitor, either solely or in conjunction with County or anyone else.